



NOVAworks Workforce Board Agenda

Wednesday, August 26, 2026 – Noon to 1:30 PM

456 W. Olive Ave., 1st Floor, Alder Conference Room #154, Sunnyvale, CA

1. Welcome and Call to Order

- 1A. Thank you to Departing Workforce Board Member
- 1B. Introduction of EDD Regional Advisor
- 1C. Introduction of NOVAworks New Staff

2. Public Announcements

3. Consent Agenda

Action All matters listed on the consent agenda are considered routine and will be acted upon by one motion. There will be no separate discussion of these items, unless requested by a Board member or a member of the public.

- 3A. Approval of Agenda **Action**
- 3B. Approval of Minutes of April 22, 2026 (**Enclosure**) **Action**

4. Report From the Chair

- 4A. Customer Success
- 4B. Presentation from Board member Cary Chien of Sandisk

5. Report From the Executive Director

6. Presentation

- 6A. Staff Spotlight **Information**
- 6B. High Performing Workforce Board **Information**

7. Information (All Documents Enclosed for Reference)

- 7A. Grant Status of Funds **Information**
- 7B. Performance Report **Information**

8. Adjournment

Scheduled Meetings

NOVAworks Board Meeting, December 2, 2026, at Noon

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DRAFT NOVAworks Workforce Board Meeting Minutes

April 22, 2026 – Noon to 1:30 PM

Present: D. Bautista, C. Berdiansky, G. Biggs, R. Brunson, C. Chien, J. Cohen, R. Foust, L. Lambert, N. Leonor, A. Manwani, S. Porter, A. Sahai, and A. Switky

Absent: D. Bini, B. De Young, D. Dorsey, J. Lind, M. Nemits, and K. Vartan

Also Present: M. Sessions, J. Badiei, A. Diaz, J. Cheyer, E. Edstrom, T. Jimenez, G. Pham, and E. Stanly of NOVAworks staff; and guests Teri Brimacomb of EDD, Tim Kirby of City of Sunnyvale, Rocio Kiryczun of County of San Mateo, and Adam Peck of California Workforce Association

1. Welcome and Call to Order

Co-Chairperson R. Foust called the meeting to order at 12:02 PM and welcomed guests to the meeting: Teri Brimacomb of EDD, Rocio Kiryczun of County of San Mateo, and Adam Peck of California Workforce Association.

1A. Welcome Sunnyvale City Manager Tim Kirby

City Manager Kirby provided welcome remarks.

1B. Welcome New NOVAworks Workforce Board Members

New Board members D. Bautista of Stanford Medicine Children's Health and A. Sahai of Exbourne Group LLC were introduced to the Board.

1C. Thank you to Departing Workforce Board Members

Departing Board members C. Berdiansky, R. Brunson, and A. Manwani were thanked for their dedication to the Board and contributions to career seeker and business customers.

2. Public Announcements

There were no public announcements.

3. Consent Agenda

It was moved by D. Bautista, seconded by A. Switky, and carried by voice vote to approve the consent agenda as submitted. Agenda items included the meeting agenda, December 3, 2025, meeting minutes, and revisions to the Board Bylaws.

4. Report from the Chair

4A. Recent NOVAworks Publications

Co-Chairperson Foust thanked NOVAworks staff for their recent publications that included the "State of the Workforce", labor market trends reports, and the Executive Director's reports.

4B. Customer Success

A customer testimonial was presented highlighting a young adult customer's job search journey. The customer expressed appreciation for the support NOVAworks provided in career advising, resume development, network connections targeting a career goal, and informational interviews.

4C. Presentation from Board member Stacey Porter of PROCEPT BioRobotics

Board member Stacey Porter presented on "The Talent Marketplace" with colleague Matt Weight that included marketplace trends shaping the workplace and hiring, the role of managers, and the top six ways job seekers are finding success navigating mobility.

5. Report from the Executive Director

Director Sessions provided an Executive Director Report and discussed federal updates, recent reports released, successful conclusion of a state grant, meetings with national leaders, and participation in workforce development conferences and initiatives.

6. Presentations

6A. State/Federal Updates: Adam Peck, Executive Director, California Workforce Association

Executive Director Peck presented updates on federal workforce development activities in his presentation titled, "Signal vs. Noise."

6B. Update Connections Sites

NOVAworks has launched seven Connections Sites throughout San Mateo County to expand services in underserved areas.

7. Information

The following reports were included in the Board Meeting Packet:

- Grant Status of Funds
- CA Employment Development Department Fiscal Year 2024-25 Final Monitoring Report

8. Adjournment

The meeting adjourned at 1:30 PM

NOVA Grant Status Report

Performance As Of June 30, 2026

Source	Title	Performance Start	Performance End	Total Available	Spent	Balance
WIOA	Adult - PY25	07/25	06/27	1,727,628	1,531,905	195,723
WIOA	Dislocated Worker - PY25	07/25	06/27	2,970,486	2,724,916	245,570
WIOA	Youth - PY25	04/25	06/27	1,736,823	1,719,328	17,495
WIOA	Rapid Response - PY25	07/25	06/27	2,707,289	1,814,330	892,959
WIOA	RR Layoff Aversion - PY25	07/25	06/27	1,023,319	249,621	773,698
WIOA	Additional Assistance Grant	09/24	03/26	950,000	950,000	-
WIOA	Allocation Subtotal			11,115,545	8,990,100	2,125,445
RPU	Regional Equity and Recovery Partnerships (RERP) ¹	12/22	12/26	1,600,000	929,037	670,963
RPU	Subtotal			1,600,000	929,037	670,963
Other	City and County of San Francisco - SFO	07/25	06/26	215,000	149,707	65,293
Other / CWDB	California Jobs First Catalyst - SFOEWD ²	07/25	09/26	100,000	50,000	50,000
Other / CWDB	SEMI Foundation - Career Readiness Grant	07/25	03/26	50,925	50,925	-
Other	Subtotal			365,925	250,632	115,293
All Sources	TOTAL			13,081,470	10,169,769	2,911,701

¹RERP remaining budget is mostly contractual line items (i.e. outgoing funding)

²Jobs First Grant budget is split: \$75k for FY26 and \$25k for FY27

NOVA Performance Indicators - PY25-26

Adjusted Score

Indicator	Adult Q4	DW Q4	Youth Q4	Average Per Indicator Q4
Employment Q2	96.6%	88.6%	114.1%	99.8%
Employed Q4	96.8%	91.5%	110.4%	99.6%
Median Earnings	83.3%	115.7%	114.2%	104.4%
Credential Attainment Rate	142.1%	110.4%	45.5%	99.3%
Measurable Skill Gains	189.3%	158.4%	99.2%	148.9%
Average Per Program Q4	122%	112.9%	96.7%	

Performance Measures Definitions

Employment Q2 - The rate of exited customers who were employed during their second quarter after exit.

Employment Q4 - The rate of exited customers who were employed during their fourth quarter after exit.

Median Earnings Q2 - the median total quarterly earnings of those who were employed during their second quarter after exit.

Credential Attainment - The rate of exited customers enrolled in education or training who successfully attained a credential.

Measurable Skills Gain - The rate of current customers enrolled in education or training who have gained a documented skill during their time in training.