



2025 NOVAworks WORKFORCE BOARD PLANNING SESSION AGENDA

11:00 a.m. to 1:00 p.m., WEDNESDAY, September 24, 2025

Please Note: Members of the Launch Lab/NOVAworks Foundation Board will meet at 10:00 a.m. 456 WEST OLIVE AVENUE, 1ST FLOOR, CONFERENCE ROOM #154 (ALDER Rm), SUNNYVALE, CA
Meeting packet is also posted on the NOVAworks website: <https://novaworks.org/>.

1. CALL TO ORDER

2. PUBLIC ANNOUNCEMENTS

3. CONSENT AGENDA

Action

All matters listed on the consent agenda are considered routine and will be acted upon by one motion. There will be no separate discussion of these items, unless requested by a Board member or a member of the public.

3A. Approval of Agenda

3B. Approval of Minutes of July 23, 2025 Meeting (**Enclosure**)

4. PLANNING SESSION

- A Look Back at Last Year's Retreat Priorities and Progress
- Update on Federal Landscape
- Shifts in Program Design – The Economy, The Employer
 - Evolving Model of Service Delivery
 - Employer Training Strategy
 - Telling NOVAworks Story

5. GOVERNANCE GUIDELINE

Information

6. ADJOURNMENT

SCHEDULED MEETINGS

NOVAworks Board Meeting, Wednesday, December 3, 2025 at 12:00 p.m.

Pursuant to the Americans with Disabilities Act, NOVA will make reasonable efforts to accommodate persons with qualified disabilities. If you require special accommodation, please contact NOVA at (408) 730-7240 at least one day in advance of the Workforce Board Meeting. Auxiliary aids and services are available upon request to individuals with disabilities. TTY: 711 (CA Relay Service)



NOVAworks Workforce Board
Draft July 23, 2025, Meeting Minutes

PRESENT: T. Baity, C. Berdiansky, G. Biggs, R. Brunson, J. Cohen, D. Dorsey, R. Foust, J. Lind, M. Nemits, A. Switky, and K. Vartan

ABSENT: D. Bini, C. Chien, L. Lambert, N. Leonor, A. Manwani, B. Murphy, S. Porter, and N. Williams

ALSO PRESENT: M. Sessions, C. Bernhardt, G. Pham, and E. Stanly of NOVAworks staff, and guest consultant Kevin Perkey

1. CALL TO ORDER

Co-Chairperson R. Foust called the meeting to order at 12:01 p.m.

2. PUBLIC ANNOUNCEMENTS

There were no public announcements.

3. CONSENT AGENDA

It was moved by A. Switky, seconded by R. Foust, and carried by voice vote to approve the consent agenda as submitted. For this meeting, the agenda items included the meeting agenda and May 28, 2025, meeting minutes.

4. REPORT FROM THE CHAIR

4A. Customer Success: A testimonial was shown highlighting a customer's job search journey. This was a customer from NOVAworks' partnership with the City of Mountain View for the whole-person initiative. The individual faced challenges to success and, with the support of NOVAworks through this initiative, they received the services needed to attend and complete a Medical Assistant training program.

5. INFORMATION

5A. Regional Labor Market Overview: A chart was presented on the regional labor market trends showing an uptick in the monthly unemployment rate for San Mateo and Santa Clara counties. The chart also included top industries experiencing an increase and decrease in employment. To view the chart, click here, https://novaworks.org/documents/Ongoing/2025.07.23_NOVAworksBoardPresentation_RegionalLMIOverview.pdf. For future labor market trends reports to the Board, the report may include a historical context for unemployment for the past three years and the percentage of employment trends by industry. In addition, identifying the categories of industries where unemployed workers had worked and their length of unemployment may be of value.

5B. Approval of Local Area Subsequent Designation and Board Recertification PY 25-27: The State has provided conditional approval of the Board application for local area subsequent designation/board recertification pending approval by the State Board.

5C. Approval of WIOA Local and Regional Plans PY 25-28: The State has provided conditional approval of the WIOA local and regional plans pending approval by the State Board.

5D. Work & Wine Series: The second in the Work & Wine series will be held on July 24 in Mountain View with a focus on the healthcare sector. The series is organized as part of the Launch Lab initiative that is redefining workforce development by incubating and piloting transformative programs through private investors. Board members are invited to attend the Work & Wine Series as special guests for this event.

6. EXECUTIVE SESSION

The Board discussed the recent trends in federal funding for workforce development and the potential impact on services and staffing.

7. ADJOURNMENT

The meeting was adjourned at 1:30 p.m.