



NOVA Workforce Board Executive Committee  
December 19, 2018 Meeting  
Minutes

Executive Committee members present: Dennis Cima, Carl Cimino, Chris Galy, Elaine Hamilton, and Katherine Harasz

NOVA staff: Kris Stadelman and Eileen Stanly

1. **Call to Order:**

The meeting was called to order at 12:05 p.m.

2. **Action Items:**

a. Approval of the October 17, 2018 Meeting Minutes: It was moved by K. Harasz, seconded by C. Cimino and approved by voice vote the meeting minutes as submitted, with two abstentions.

3. **Discussion Items:**

a. Update WIOA Implementation: Local and Regional Plans: WIOA requires that new local and regional plans be approved every four years and modified every two years. The modifications of the WIOA local and regional plans are due to be completed by March 2019. As part of this modification, the State has added several new partners and the local workforce boards are expected to include these new partners in the modifications of their plans. The new partners include CalFresh, Local Child Support Agencies, the Competitive Integrated Employment program and the English Language Learners, Foreign Born, and Refugee programs that are expected to be included in the Local Plan modification, with programs for the formerly incarcerated and other justice-involved individuals (California Department of Corrections and Rehabilitation) included in the Regional Plan modification.

NOVA's Local Plan modification has been released for public review and comment with the Board scheduled to take action on this Plan at the January 23, 2019 Board Retreat. The Regional Plan won't be available for public review and comment until mid-January 2019, with the Board taking action on this Plan in the spring. This process as with many of the WIOA-mandated requirements has been very time consuming that has a greater impact on NOVA than other local workforce boards because staff here are assuming these new responsibilities in addition to their regular work.

b. Follow-up to Regionalism Discussion: At the December Board meeting, members discussed concerns with the State's interest in allocating funding for regional initiatives to a regional entity that is expected to assume the responsibility and liability for the performance of the individual local boards within the region. Members expressed an interest in having a letter sent to the State, on behalf of the Board, outlining these concerns. A letter was sent to the State Board following the meeting with a copy distributed to committee members. While NOVA is concerned about taking a leadership role on behalf of the region, there is concern that if another local

workforce board within the region assumes this lead responsibility they may charge a large administrative fee that will impact the total funding available for programs. This new regional approach will be used by the State for distributing funding for the regional Prison2Employment initiative and is expected to be applied to the SB1 regional funding as well. With a new administration and new leadership at the State level, this issue will be brought to their attention for further discussion.

c. Update NOVA Foundation: The City of Sunnyvale has contracted with an outside attorney to negotiate a working agreement between the City and the NOVA Foundation. The need for an agreement arose when the NOVA Foundation was awarded a large grant that necessitated the development of a more formal operating process between the two entities. When this agreement is completed, the Foundation will be able to formalize and expand efforts in fundraising and staff's time applied to the Foundation's programs will be charged to the Foundation.

d. Review Draft Agenda for January 23, 2019 Board Retreat: A draft agenda for the January 23, 2019 Board retreat was distributed and reviewed. This year the retreat will be focusing on low-income disadvantaged workers. While the needs of dislocated workers continue, staff has found that effectively addressing the employment needs of the low-income customer has been particularly challenging. During the morning session you will hear the director's and Board member Steve Levy's presentations as well as a discussion about the trends and needs of the low-income worker from Board member Poncho Guevara and a career advisor panel. A special luncheon presentation from Chris Benner will follow who will discuss his latest report on this topic. The afternoon breakout session will entail Board members designing pilot projects to promote access to skill-building opportunities for disadvantaged workers to increase their income.

e. Updates Board Committees and Task Forces: Legislative Committee: The Legislative Committee met on October 22, 2018. The California Workforce Association legislative staff joined the Committee on the phone for part of the meeting and provided an update on the state and national legislative landscape. With a new Governor, leadership at the Labor agency, State Board and EDD may change, although the current leadership has expressed an interest in continuing to serve in their respective positions. With the Democrats assuming the majority in the U.S. House of Representatives, the current ranking members of the House committees will assume the chairperson roles. The current chair of U.S. Senate HELP committee is retiring from public office, so a new chair will be named. In the coming year, the Legislative Committee will develop strategies for how best to approach the new Governor and new Congress that may include the development of a regional legislative platform.

4. **Information Items:**

a. The next Executive Committee meeting is scheduled for February 20, 2019 at 12 Noon.

b. The 2019 Executive Committee meeting schedule was distributed.

5. **Adjournment**

The meeting was adjourned at 1:20 p.m.