

NOVA Workforce Board Executive Committee

Minutes

February 15, 2017

Meeting place: Sunnyvale Room on the NOVA Campus

1. The meeting was called to order at 12:06 pm. Meeting minutes were taken by NOVA staff member Tisha Johnson.
2. Executive Committee Members in attendance: Andy Switky, Jen Morrill, Elaine Hamilton, Julian Chu, Dennis Cima. Chris Galy and Van Dang participated by phone.
3. The Executive Committee reviewed the agenda.
4. The Executive Committee reviewed the Action Items:
 - After reviewing the Minutes of December 21, 2016 it was moved by Ms. Dang seconded by Ms. Hamilton and carried by voice vote that this item be approved as submitted.
 - Approval of Bay Peninsula Regional Strategic Workforce Development Plan: Ms. Stadelman reviewed the regional plan. The plan is currently out for public comment with comments due by February 25th. The plan is due to the State Board by March 15th. Due to the short timeline, staff is recommending approval of this item by the Executive Committee and will bring it to the full Board as an information item at the March 22 Board meeting.
It was moved by Ms. Morrill seconded by Mr. Cima and carried by voice vote that this item be approved as submitted.
5. The Committee reviewed the Discussion items:
 - Board Retreat Debrief: The Guest Speaker and the 2017 Committee and Task Forces work plans were discussed. The Committee would like to add this item to the full Board meeting agenda in March.

- Visit from CA State Assemblymember Kevin Mullin: A meet and greet with the Assemblymember is scheduled for tomorrow February 16th. Thank you to all the Board Members who are able to join us.
 - Updates from Board Committees and Task Forces: The Legislative Committee updated will be rescheduled and added to the full Board meeting agenda in March.
 - Report-Out on NOVA Foundation Board Meeting: Ms. Langdell gave a report out on the Foundation meeting from January. Former Board Member Frank Benest has been added to the Board of Directors for the Foundation. The Foundation Board also discussed the need to focus on fundraising.
 - Review Draft Agenda for March 22, 2017 Board Meeting:
 - Presentation from Board Member Rosanne Foust of the San Mateo County Economic Development Association (SAMCEDA)
 - Updates on WIOA Implementation
 - Bi-Costal Innovation and Technology Lab (BITLab) with Boston Workforce Development
 - Visit from California State Assemblymember Kevin Mullin
 - Approval of Bay Peninsula Regional Strategic Plan
 - Retreat Debrief
6. Information Items discussed by the Committee:
- Next Executive Committee Meeting scheduled for April 19, 2017 at 12 noon.
7. The meeting was adjourned at 1:21 pm.