

NOVA Workforce Board Executive Committee
Draft Minutes
August 19, 2015
Meeting place: Sunnyvale Room on the NOVA Campus

1. The meeting was called to order at 12:10 p.m. Meeting minutes were taken by NOVA staff member Tisha Johnson.
2. Executive Committee Members in attendance: Dennis Cima, Carl Cimino, Chris Galy, Mary Schuppert, and Elaine Hamilton.
3. The Executive Committee reviewed the agenda.
4. The Executive Committee reviewed the Action Items:
 - After reviewing the Minutes of June 17, it was moved by Mr. Cimino seconded by Ms. Schuppert and carried by voice vote that this item be approved as submitted. Mr. Cima abstained from the vote as he was not present at the June 17 meeting.
5. The Committee then moved on to Discussion items:
 - Updates with San Mateo County Transition: The California Workforce Investment Board approved transition plan to include San Mateo County and the Governor concurred. We have notified elected officials of all eight jurisdictions about the approved plan. Tomorrow is the final San Mateo County Board meeting and Kris will be going to meet with them.
 - Updates on Board Membership: Madeline Case from Building Skills Partnership will be leaving the Board as she is moving out of state. We have received a Board Member application from Lionel de Maine from Adult Education in San Mateo County. We will be scheduling a meeting for him to meet with the Nominating Committee.
 - Agenda Items for September 23, 2015, Board Meeting:
 - Industry Presentation from Board Member
 - Update on Transition Team
 - Update on Slingshot Initiative
 - Approval of WIOA Policies and Procedures: Support Services Incentive Policies
 - Approval of Recommendations from Youth Advisory Council re: Youth Services
 - Updates on Board Committees/TaskForces and Business Services Plan:
 - Ms. Hamilton gave an update from the Sector Identification and Demand-Side Strategies Task Force- The Taskforce reviewed the sectors projects those wrapping up and new ones such as:
 - Electric Vehicle Initiative
 - Tech Career Advancement Initiative
 - Allies
 - Ready to Work- Long Term Unemployed
 - Business Services Plan- Layoff Aversion

6. Information Items discussed by the Committee:
 - Next Executive Committee Meeting scheduled for October 21 at 12 noon.
7. The meeting was adjourned at 1:32 p.m.