



**Emerging Trends Task Force
Meeting Agenda
Thursday, June 28, 2018
12 Noon to 1:30 p.m.
Sunnyvale Room, Suite #620**

Task Force Charter:

The charter for the Emerging Trends Task Force is to examine strategies to prepare for the future of work in order to translate that vision into opportunities for the current operation of programs and service-delivery. Defined work includes: Skills versus Credentials in the area of overcoming hiring bias and non-traditional backgrounds; Next Skills in the area of future skill requirements and contingent workforce; and Sector Strategies targeting IT and health care.

- I. Welcome, Introductions, Review Charter & Meeting Agenda** *Task force chair, Andy Switky (20 minutes)*
- II. Brainstorm on Defined Work and Develop Work-plan** *Task force members and staff (60 minutes)*
- Review and clarify subject matter/defined work; How can the task force make an impact? What's a good framework for the task force?
 - Prioritize the subject matter; What's important?
 - Develop goals for each subject; What can we measure or monitor to know whether we're on the right track?
 - Develop tasks under each goal; How do we put our framework into action? What do we need to learn to create tasks against our strategic vision? What's our timeframe for short- and long-term tasks?
 - Identify tools/resources that will be needed (e.g. research, messaging, value-proposition to employers, hosting employer conversations to gather intelligence, etc.)
- III. Wrap-up and Next Steps** *Task force chair, Andy Switky (10 minutes)*