



**NOVA WORKFORCE BOARD
Draft MINUTES
March 22, 2017**

PRESENT: C. Cimino, V. Dang, L. DeMainé, R. Foust, J. Garcia, P. Guevara, E. Hamilton, K. Harasz, B. Knopf, L. Labit, A. Manwani, J. Morrill, A. Switky

ABSENT: T. Baity, S. Borgersen, J. Chu, L. Dalla Betta, J. Dittrick, B. Field C. Galy, B. Guidry-Brown, J. Hill, S. Levy, M. Marlaire, J. Miner, J. Ruigomez, J. Sugiyama

ALSO PRESENT: K. Stadelman, C. Stahl, E. Stanly

1. CALL TO ORDER

Co-Chairperson Ms. Morrill called the meeting to order at 12:08 p.m.

2. PUBLIC ANNOUNCEMENTS

Ms. Harasz announced that the Santa Clara County Housing Authority is gearing up to celebrate its 50th Anniversary.

3. APPROVAL OF AGENDA

It was moved by Mr. Cimino, seconded by Ms. Dang and carried by voice vote that the agenda be approved as submitted.

4. CHAIRPERSON'S REPORT

Ms. Morrill invited Board Member Rosanne Foust up to give a presentation on her company San Mateo County Economic Development Association (SAMCEDA). SAMCEDA has been in business for 65 years and is the oldest business organization on the Peninsula. SAMCEDA is a leader for Transportation, Housing, Regional Cooperation and Innovation through Partnerships, Communication, Advocacy and Research.

5. EXECUTIVE DIRECTOR'S REPORT

Ms. Stadelman gave update on Federal Workforce Innovation and Opportunity Act (WIOA) implementation. NOVA's Regional plan was submitted on time on March 15th. The plan was submitted with primarily positive comments. The few negative comments received were around the guidance give from the State on the plan, not the plan itself.

Ms. Stadelman also gave an update on the following items:

- MOU Phase II- The next round of MOU discussion around shared resources now has a new deadline. Detailed budgets on cost associated with maintaining a one stop are now due in Fall 2017.
- Facility Space Update- The Sunnyvale City Council continues the discussion on space. They are very happy with the services NOVA provides and would like to include us in the facility space plan. The City Council will be providing an update at their April 25th meeting. We will update you as information becomes available.
- The request for NOVA to provide services in Sunnyvale as the America's Job Center of California (AJCC) has been submitted. We anticipate a decision will be made by May 1st, 2017.
- Procurement- NOVA is currently in the process of procuring Adult, Dislocated Work and Youth Services in San Mateo County.
- Bay Peninsula Regional Planning Unit Update (RPU)- In our region, we selected San Jose to be the RPU. They received funding to write and submit the regional plan. We are currently discussing the option of rotating the RPU within our region.
- Visit from California State Assemblymember Kevin Mullin- A big thank you to all Board Members who were able to attend the meeting.

6. APPROVAL OF MINUTES

Approval of Minutes of the November 30, 2016 Board Meeting: It was moved by Mr. Guevara, seconded by Mr. Knopf and carried by voice vote that the minutes to the November 30, 2016 Board meeting be approved as submitted.

Approval of Minutes of the January 25, 2017 Board Retreat: It was moved by Mr. Knopf, seconded by Mr. Switky and carried by voice vote that the minutes to the January 25, 2017 Board Retreat be approved as submitted.

7. PUBLIC HEARING

General Business:

7B1. Approval of Bay Peninsula Regional Strategic Workforce Development Plan- Due to timing of submission of the regional plan, it was reviewed and approved by the NOVA Executive Committee at its February 15th meeting. The full plan is available online at novaworks.org/AboutUs/WIOAStrategicPlan.aspx. Attached to the report in your packet is the Record of Comments for review.

7B2. Updates with Slingshot Initiative- Mr. Jackson gave an update on our Slingshot Grants which end March 2018. These industry led initiatives have settled on two focus areas: DevOps and Digital Advertising.

7B3. Report-Out from the Board Legislative Committee- Mr. Guevara gave a report out from the NOVA Legislative Committee. The Committee continues to track federal resources closely. They are also working hard to create and maintain relationships with legislators in our area.

8. ADJOURNMENT

Co- Chairperson Ms. Morrill adjourned the meeting at 1:30p.m.

Respectfully Submitted by Tisha Johnson