



**NOVA WORKFORCE BOARD
MINUTES
November 29, 2017**

PRESENT: S. Borgersen, J. Chu, V. Dang (by phone), L. DeMaine, R. Foust, P. Guevara, E. Hamilton, K. Harasz, B. Knopf, L. Labit, S. Levy, M. Lucero, A. Manwani, J. Miner, J. Morrill, A. Switky

ABSENT: T. Baity, C. Cimino, L. Dalla Betta, B. Field C. Galy, J. Garcia, B. Guidry-Brown, J. Hill, M. Marlaire, J. Ruigomez J. Sugiyama

ALSO PRESENT: K. Stadelman, C. Stahl, E. Stanly

1. CALL TO ORDER

Co-Chairperson Ms. Morrill called the meeting to order at 12:05 p.m.

2. PUBLIC ANNOUNCEMENTS

There were no public announcements.

3. APPROVAL OF AGENDA

It was moved by Mr. Chu, seconded by Mr. Switky and carried by voice vote that the agenda be approved as submitted.

4. CHAIRPERSON'S REPORT

Ms. Morrill introduced new Board Member Maria Lucero from the Employment Development Department (EDD). Board members went around the room to introduce themselves and welcome Ms. Lucero to the Board.

Ms. Morrill then introduced Board Member Linda Labit who gave an overview of her organization the California Department of Rehabilitation (DOR). DOR is a state agency created to address special needs related to employment, independence and equality for all Californians with disabilities. They work together with customers and stakeholders to provide services and advocacy resulting in employment, independent living and equality for individuals with disabilities.

5. EXECUTIVE DIRECTOR'S REPORT

Ms. Stadelman gave an update on the following items:

- Updates on WIOA Implementation: AJCC Certification will be discussed during General Business
- Google Forum on Skills, Technology and Lifelong Learning: Ms. Stadelman was one of only a few Workforce Board Directors nationwide invited to attend the Forum at MIT
- State Additional Assistance Grant: NOVA has submitted a \$2M grant application and we are waiting on status updates.
- Updates with Facility Space for NOVA: Sunnyvale City Council has approved the design concept for the new City Hall that will include space for NOVA.

6. APPROVAL OF MINUTES

Approval of Minutes of the September 27, 2017 Board Meeting: It was moved by Ms. Manwani, seconded by Mr. Guevara and carried by voice vote that the minutes to the September 27, 2017 Board meeting be approved as submitted. Mr. Knopf and Mr. Switky abstained from the vote.

7. PUBLIC HEARING

General Business:

7B1. Election of NOVA Workforce Board Officers for Calendar Year 2018: The Nominating Committee reviewed the slate of prospective candidates for the election of board officers for 2018:

Co-Chairpersons: Chris Galy and Jen Morrill

Vice-Chairpersons: Julian Chu (private sector seat) and Poncho Guevara (public sector seat)

There were no additional nominations from the floor.

It was moved by Ms. Harasz seconded by Ms. Foust and carried by voice vote that the election of NOVA Workforce Board Officers for Calendar Year 2018 be approved as submitted.

7B2. Approval of AJCC Baseline Certification for NOVA Job Center: Board Members reviewed the report and completed certification matrix for the baseline criteria.

It was moved by Mr. Guevara seconded by Mr. Switky and carried by voice vote that the Approval of AJCC Baseline Certification for NOVA Job Center be approved as submitted.

7B3. Approval of Workforce Accelerator Fund Grant Application: Mr. Jackson gave an overview of the proposed model submitted for the Workforce Accelerator Fund (WAF) 6.0. The Executive Committee at its October 18th meeting approved the grant application so that we could meet the submission deadlines.

8. ADJOURNMENT

Co- Chairperson Ms. Morrill adjourned the meeting at 1:30 p.m.

Respectfully Submitted by Tisha Johnson