

**nova**  
**Youth Committee Meeting Minutes**  
**Tuesday, April 5, 2016**

**Members Present:** Carl Cimino, , Ladan Dalla Betta (by phone), Josué García, Anita Manwani,

**Absent:** Frank Benest, Van Dang, Lionel DeMaine, Mary Eros

**Also Present:** Kris Stadelman, Jennifer Springer, Cindy Stahl, Joseph Sanchez, Labor Government Relations, SC & San Benito Counties, Building & Construction Trades Council

**I. Welcome and Review Agenda**

Carl reviewed the agenda. Carl proposed moving item IV after item II. All members in attendance were in agreement.

Kris also added clarification on Youth Council versus Youth Committee. Youth Councils were mandated under WIA and required dedicated mandatory membership. Youth Committee' are an option under WIOA and allow for ad hoc members to participate (which NOVA's WIA Youth Council had). The committee discussed "letting go" of WIA and as we move forward, becoming a Youth Committee. This allows for board representation and preserves the option for ad hoc members representing youth needs in our community. All committee members agreed.

**II. Discussion / Review of San Mateo County Youth Program Contracts**

- NOVA staff reviewed program and fiscal performance for both SMC youth providers. Providers are on track to meet enrollment and expenditure goals for the current contract. JobTrain performance for all 3 youth common measures is slightly lower than planned through the 3<sup>rd</sup> quarter reporting. It was noted that although slightly lower, they have improved over last year. Jefferson Union High School District is exceeding performance in 2 youth common measures and at almost 90% of planned for the 3<sup>rd</sup> performance measure. Again, staff commented on increase over last year.
- Staff discussed that the past year they have continued to work with the providers to get them into compliance with WIOA. They are both showing progress in many areas. With final regulations not anticipated to be published until June 2016 at the earliest, staff suggest contracting with the current youth providers for an additional year. It is also suggested that the contract begin June 1, 2016 to allow them time to prepare for a summer program.

**IV. Youth Committee Discussion and Recommendation to NOVA WB**

Committee members discussed data on performance of the providers provided by staff and benefits to contracting for an additional year. Committee members Carl Cimino, Ladan Dalla Betta, Josué García and Anita Manwani all recommend to the NOVA Workforce Board renewal of JobTrain and Jefferson Youth contracts for an additional year. (6/1/16 through 9/30/17).

Recommendation will go to the Executive Committee on April 20, 2016, the Sunnyvale City Council on May 17, 2016 and the NOVA Workforce Board on May 25, 2016.

**III. Update on NOVA's Role For Santa Clara County Youth Program / Procurement**

- **NOVA staff operate full program 2016-17 Program Year**  
With the Bill Wilson Center coming to the end of their contract with NOVA, NOVA staff will operate the full youth program for Santa Clara County this next fiscal year. NOVA staff had already started taking on the role this current year due to the limited contract with BWC for 2015-2016. This limited contract did not require any additional enrollments of youth but completion of youth enrolled in prior year contract and those in follow-up.
- **Procurement of youth programs for the larger NOVA region**  
Procurement has been delayed due to delay in final WIOA regulations being published. It is

anticipated that final regulations will be issued sometime this summer. The regulations will include more information on how procurement needs to take place. NOVA will also need to determine process for procurement of Adult and Dislocated Worker services.

Additional discussion:

Josué mentioned they had signed a contract with the County of Santa Clara to employ at-risk youth and adults. There could be a partnership with our programs to recruit. Ladan asked for clarification on whether the jobs were Union and Josué confirmed they would all be through the Unions and connected to apprenticeship. Anita wanted the committee to think about how youth will be impacted in the future as we work with youth on attaining a HS Diploma or GED. How do we get them to the next level and on a career path. Staff stated that is the intent of WIOA and there are some partnerships such as Skyline's career pathway collaboration with Jefferson. This will be a priority as we continue to work with service providers and also operating the Santa Clara County program.