



**NOVA WORKFORCE BOARD  
Draft MINUTES  
September 28, 2016**

**PRESENT:** V. Dang, R. Foust, J. Garcia, P. Guevara, B. Guidry-Brown, K. Harasz, B. Knopf, L. Labit, A. Manwani, J. Morrill, J. Ruigomez, A. Switky

**ABSENT:** T. Baity, F. Benest, S. Borgersen, J. Chu, C. Cimino, L. Dalla Betta, L. DeMaine, J. Dittrick, B. Field, C. Galy, H. Goodkind, E. Hamilton, J. Hill, S. Levy, M. Marlaire, J. Miner, J. Sugiyama

**ALSO PRESENT:** K. Stadelman, C. Stahl, E. Stanly

**1. CALL TO ORDER**

Co-Vice Chairperson Ms. Morrill called the meeting to order at 12:06 p.m.

**2. PUBLIC ANNOUNCEMENTS**

There were no Public Announcements.

**3. APPROVAL OF AGENDA**

Ms. Stadelman suggested that item 6B3- Updates with New Workforce Accelerator Grants be moved to the top of General Business as the presenter, Luther Jackson, needs to leave the meeting early. It was moved by Ms. Dang, seconded by Mr. Switky and carried by voice vote that the agenda be approved as amended.

**4. CHAIRPERSON'S REPORT**

Ms. Morrill introduced Mr. Kent Steffens, Assistant City Manager, City of Sunnyvale. Mr. Steffens gave a detailed presentation on the City of Sunnyvale Civic Center Plans and Facility Space for NOVA. Mr. Steffens advised that the plans for the Civic Center Modernization would be going to the Sunnyvale City Council for a decision on October 25<sup>th</sup>.

Ms. Morrill introduced new Board Members Ms. Rosanne Foust of the San Mateo County

Economic Development Association (SAMCEDA) and Mr. James Ruigomez of the San Mateo County Building and Construction Trades Council and welcomed both to the Board.

## **5. EXECUTIVE DIRECTOR'S REPORT**

Ms. Stadelman gave update on Federal Workforce Innovation and Opportunity Act (WIOA) implementation process and timeline. We are working on finishing our local plan by December. Our local plan will then be included in the regional plan along with San Francisco, Work2Future and San Benito and is due on March 15<sup>th</sup>.

Ms. Stadelman also gave an update on the following items:

- Mature Worker Program Ribbon Cutting- On Monday, we held a ribbon-cutting event to kickoff the Mature Worker Program.
- California Workforce Association Meeting of the Minds- Ms. Stadelman, Ms. Stahl and NOVA Board Chair Mr. Chris Galy all attended the meeting in Monterey. Mr. Galy participated on a panel that discussed the Gig Economy.
- Finance Committee - The Finance Committee has a new Chairperson. Ms. Elaine Hamilton volunteered to be the new Chair for this committee. Ms. Ladan Dalla Betta and Mr. Bruce Knopf also volunteered to sit on this committee.

## **6. APPROVAL OF MINUTES**

Approval of Minutes of the May 25, 2016 Board Meeting: It was moved by Ms. Harasz, seconded by Ms. Dang and carried by voice vote that the minutes to the May 25, 2016 Board meeting be approved as submitted.

## **7. PUBLIC HEARING**

General Business:

6B3. Updates with New Workforce Accelerator Grants- Mr. Jackson gave a quick update on the grants- Disability Employment Accelerator (DEA) focusing on customers on the Autism spectrum; YesWeCode, which help minorities get into careers in technology; SlingShot, understanding and addressing silicon valley tech talent acquisition and retention challenges; RICOG (Advanced Transportation Opportunity Initiative, connecting students and educators with advanced transportation careers; and Upwardly Global, addressing job seeker competitiveness, skill gaps, employment opportunities with immigrants who were professionals in their country but have not obtained a similar job in the United States.

6B1. Approval of Ten Priority Strategies for WIOA Local Plan and Approach to Procurement of NOVA's Workforce Development System: Board Members reviewed the report and key strategies. Members agreed that this is the correct approach for us to take.

It was moved by Mr. Garcia seconded by Ms. Manwani and carried by voice vote that the Approval of Ten Priority Strategies for WIOA Local Plan and Approach to Procurement of NOVA's Workforce Development System be approved as submitted.

6B2. Participation in America's Promise Job-Driven Grant Application- NOVA was asked to partner with the McKinsey Global Institute (MGI) on a grant application for America's Promise. McKinsey Institute decided not to proceed with the grant application.

6B4. Presentation of Video- Ms. Stadelman showed the RICOG video and website on the Advanced Transportation Opportunity Initiative. This can be seen online at [green-light.tech](http://green-light.tech).

## **8. ADJOURNMENT**

Co-Vice Chairperson Ms. Morrill adjourned the meeting at 1:32p.m.

Respectfully Submitted by Tisha Johnson