



**NOVA WORKFORCE BOARD
MINUTES
December 2, 2015**

PRESENT: T. Baity, S. Borgersen, D. Cima, V. Dang, L. DeMaine, J. Dittrick, B. Field, C. Galy, J. Garcia, B. Guidry-Brown, P. Guevara, J. Hill, B. Knopf, L. Labit, S. Levy, A. Manwani, M. Marlaire, J. Morrill, M. Schuppert, A. Switky, S. Van Dorn

ABSENT: F. Benest, J. Chu, C. Cimino, L. Dalla Betta, H. Goodkind, A. Grewal, E. Hamilton, K. Harasz, J. Sugiyama

ALSO PRESENT: K. Stadelman, C. Stahl, E. Stanly

1. CALL TO ORDER

Co-Chairperson Mr. Cima called the meeting to order at 12:06 p.m.

2. PUBLIC ANNOUNCEMENTS

Mr. Cima introduced our new Board Member Lionel DeMaine. Board Members welcomed Mr. DeMaine and introduced themselves.

There were no other Public Announcements.

3. APPROVAL OF AGENDA

It was moved by Mr. Van Dorn, seconded by Ms. Schuppert and carried by voice vote that the agenda be approved as submitted.

4. CHAIRPERSON'S REPORT

Mr. Cima and Ms. Stadelman each said a few words about retiring Board Member Mary Schuppert. Ms. Stadelman thanked Ms. Schuppert for her many years of service and leadership on the NOVA Board.

Mr. Switky gave an update on the San Mateo County Transition Team Board Taskforce.

- NOVA will continue to monitor the contracts in San Mateo County and work with

vendors on some corrective actions.

- Mr. Switky and Mr. Chu both took a field trip to tour vendors JobTrain and CLCP in San Mateo County. They were able to observe day-to-day operations and provide feedback to the Transition Team. Mr. Cima thanked them both for taking the time to attend both organizations.

Mr. Cima reminded all Board Members that the Retreat is scheduled for Wednesday, January 27th 2016 in Cupertino. The evite was sent out, and a reminder will be going out again soon. Mr. Levy suggested Lenny Mendonca as a guest speaker for the retreat and offered to contact him with the request.

5. EXECUTIVE DIRECTOR'S REPORT

Ms. Stadelman gave update on Federal Workforce Innovation and Opportunity Act (WIOA) implementation. We are still waiting for final WIOA regulations to be released possibly in January. NOVA, San Jose, San Benito and San Francisco are currently working on a regional plan that will be implemented in 2017.

Ms. Stadelman also gave an update on Slingshot. Our project led by Industry will focus on Economic Prosperity and Career Mobility. The team has had a series of design meetings and we are working to get industry partners to the table to hear their issues.

6. APPROVAL OF MINUTES

Approval of Minutes of the September 23, 2015 Board Meeting: It was moved by Mr. Guevara, seconded by Mr. Van Dorn and carried by voice vote that the minutes to the September 23, 2015 Board meeting be approved as submitted.

7. PUBLIC HEARING

General Business:

Approval to Select the Option of Two Board Chairperson Seats for 2016. The Board reviewed the staff report on the provisions of electing two board chairpersons for the upcoming year.

It was moved by Ms. Manwani seconded by Mr. Guevara and carried by voice vote that the Approval to Select the Option of Two Board Chairpersons Seats for 2016 as submitted.

The Nominating Committee then reviewed the slate of prospective candidates for the election of board officers for 2016:

Co-Chairpersons: Steve Van Dorn and Chris Galy

Vice Chairpersons: Jennifer Morrill (private sector seat) & Poncho Guevara (public sector)

There were no additional nominations from the floor.

It was moved by Mr. Knopf seconded by Ms. Brown and carried by voice vote that the election of NOVA Workforce Board Officers for Calendar Year 2016 be approved as submitted.

Ms. Stahl then reviewed all changes to the Workforce Innovation and Opportunity Act (WIOA) Title 1 Policies and Procedures. After review, it was moved by Mr. Guevara seconded by Mr. Van Dorn and carried by voice vote that the WIOA Title 1 Policies and Procedures be approved as submitted.

Ms. Stadelman then discussed with the Board the Request we received from Stanislaus County Workforce Board regarding the Gurnick School of Medical Arts. After much discussion, Mr. Levy asked NOVA Staff to get a letter from the State Workforce Board approving this wavier request explaining our position that this wavier specifically approve the Licensed Vocational Nurse (LVN) program for the Modesto location only.

It was moved by Ms. Dang seconded by Mr. Field and carried by voice vote that this item be approved as amended. Mr. Switky abstained from the vote.

The Board then reviewed the following information only items:

- Application to U.S. Department of Labor for National Dislocated Worker Grant in the Amount of \$3.2 Million
- Year End Report from the NOVA Board Finance Committee
- Grant Status/Status of Funds
- 2016 Board Meeting Schedule

8. ADJOURNMENT

Co-chairperson Mr. Van Dorn adjourned the meeting at 1:33 p.m.

Respectfully Submitted by Tisha Johnson