

NOVA Workforce Board Executive Committee
Draft Minutes
December 16, 2015
Meeting place: Sunnyvale Room on the NOVA Campus

1. The meeting was called to order at 12:13 p.m. Meeting minutes were taken by NOVA staff member Tisha Johnson.
2. Executive Committee Members in attendance: Dennis Cima, Van Dang, Steve Van Dorn, Poncho Guevara and Chris Galy by phone.
3. The Executive Committee reviewed the agenda.
4. The Executive Committee reviewed the Action Items:
 - After reviewing the Minutes of August 19, it was moved by Ms. Dang seconded by Mr. Van Dorn and carried by voice vote that this item be approved as submitted.
5. The Committee then moved on to Discussion items:
 - Review Draft Agenda for January 27 Board Retreat—The Executive Committee discussed the Draft Agenda for the Board Retreat. They would like to include Bio's on the guest speakers in the packet.
 - Updates on Board Committees/Task Forces and Business Services Plan:
 - The Committee then reviewed the Task Forces and the items they will focus on this next year. Workforce mobility and regionalism will continue to be large areas we will focus on. The Demand Side Strategies and Regionalism Task Forces will continue with their work through the next year. The Committee considered adding a task force to address WIOA Transition, but decided that it would be better suited to remain with them.
 - The Legislative Committee continues to discuss the Slingshot Initiative at their meetings. We recently learned that San Benito County was added to our region and will be working with them on our initiatives. The Committee is still waiting for WIOA Regulations to be released. We have now heard that they may be pushed out in Spring.
6. Information Items discussed by the Committee:
 - Next Executive Committee Meeting scheduled for February 17, 2016, at 12 noon.
 - 2016 Executive Committee Meeting Schedule enclosed in packet.
7. The meeting was adjourned at 1:32 p.m.