

NOVA Workforce Board Executive Committee
Draft Minutes
April 20, 2016
Meeting place: Sunnyvale Room on the NOVA Campus

1. The meeting was called to order at 12:11 p.m. Meeting minutes were taken by NOVA staff member Tisha Johnson.
2. Executive Committee Members in attendance: Andy Switky, Dennis Cima, Poncho Guevara, and Steve Van Dorn.
3. The Executive Committee reviewed the agenda.
4. The Executive Committee reviewed the Action Items:
 - After reviewing the Minutes of December 16, 2015, it was moved by Mr. Van Dorn seconded by Mr. Switky and carried by voice vote that this item be approved as submitted.
 - After reviewing the Minutes of February 17, 2016, it was moved by Mr. Van Dorn seconded by Mr. Switky and carried by voice vote that this item be approved as submitted.
 - Approval of Youth Committee Recommendation to Extend Contracts for JobTrain and Jefferson Union High School District and Award Funding for Services through June 30, 2017. The Committee reviewed the staff report. It was moved by Mr. Van Dorn seconded by Mr. Cima and carried by voice vote that this item be approved as submitted.
 - Approval of Workforce Innovation and Opportunity Act Title I Policies and Procedures—The Committee reviewed the enclosed staff report. It was moved by Mr. Van Dorn seconded by Mr. Cima and carried by voice vote that is item be approved as submitted. Mr. Switky abstained from the vote.
5. The Committee reviewed the Discussion items:
 - WIOA Implementation: MOUs and Branding. Ms. Stadelman reviewed the draft MOU with the Committee. MOUs are mandatory to establish under WIOA. Our deadline is to have all MOUs approved and signed by June 30, 2016. We will be bringing the draft MOU to the full Board for approval at the May 25 Board Meeting. Branding update: As of July 1, the Peninsula Works website will be gone and NOVA will be in its place.
 - Review Draft Agenda for May 25 Board Meeting—The Executive Committee discussed the following items on the Draft Agenda for the Board Meeting.
 - Introduction of New Board Member Judy Miner of Foothill-DeAnza Community College District.
 - WIOA Implementation Updates—Regulations are still being developed. The latest information is that they may be released sometime in June.
 - Future facility space for NOVA
 - Approval of MOUs
 - Discussion on New Branding for NOVA

6. Information Items discussed by the Committee:
 - Next Executive Committee Meeting scheduled for June 15, 2016, at 12 noon.
7. The meeting was adjourned at 1:30 p.m.