

NOVA Workforce Board Executive Committee

Draft Minutes

June 15, 2016

Meeting place: Sunnyvale Room on the NOVA Campus

1. The meeting was called to order at 12:08 p.m. Meeting minutes were taken by NOVA staff member Tisha Johnson.
2. Executive Committee Members in attendance: Carl Cimino, Elaine Hamilton, Andy Switky, and Van Dang (by phone).
3. The Executive Committee reviewed the agenda.
4. The Executive Committee reviewed the Action Items:
 - After reviewing the Minutes of April 20, 2016 it was moved by Mr. Cimino seconded by Mr. Switky and carried by voice vote that this item be approved as submitted.
5. The Committee reviewed the Discussion items:
 - Updates on WIOA Implementation: The MOU deadline is quickly approaching and we are almost done. Waiting on a few more signatures. The next step will be developing the Strategic Plans. We will be working with our partners on the strategic plans to discuss shared customers, shared resources and shared services. The final WIOA regulations still have not yet been released. We are anticipating their release sometime in July.
 - New Prospective Board Members—There are two prospective Board Members both from San Mateo County who have submitted applications. The Nominating Committee will be meeting with them next month.
 - Report out on the NOVA Foundation Meeting- The NOVA Foundation had its annual meeting earlier today. They have added Dennis Cima to their membership. The Foundation has been discussing the possibility of starting a fundraising campaign.
 - Agenda Items for July 27 Board Meeting—The Executive Committee decided to cancel the July Board meeting because there were no action items for the agenda.
6. Information Items discussed by the Committee:
 - Next Executive Committee Meeting scheduled for August 17, 2016, at 12 noon.
7. The meeting was adjourned at 12:48 p.m.