

NOVA Workforce Board Executive Committee
Draft Minutes
August 17, 2016
Meeting place: Sunnyvale Room on the NOVA Campus

1. The meeting was called to order at 12:07 p.m. Meeting minutes were taken by NOVA staff member Tisha Johnson.
2. Executive Committee Members in attendance: Van Dang, Elaine Hamilton, Jen Morrill, and Katherine Harasz (by phone).
3. The Executive Committee reviewed the agenda.
4. The Executive Committee reviewed the Action Items:
 - After reviewing the Minutes of June 15, 2016, it was moved by Ms. Dang seconded by Ms. Hamilton and carried by voice vote that this item be approved as submitted.
 - Approval of NOVA's Participation in America's Promise Job-Driven Grant Application—Ms. Stadelman reviewed the proposed application. The McKinsey Social Initiative Generation approached us to be a partner in training low-income young adults for tech jobs. It was moved by Ms. Hamilton seconded by Ms. Dang and carried by voice vote that this item be approved as submitted.
5. The Committee reviewed the Discussion items:
 - Status Update on Development of WIOA Regional/Local Plans: Priority Strategies—Ms. Stadelman handed out the Crosswalk of State Plan Policy Strategies and NOVA's current ten priorities and proposed strategies. The Committee reviewed the strategies and shared elements.
 - Status Update on WIOA One-Stop Procurement—The WIOA Final Regulations have stated that we will be required to procure for a one-stop operator. We have created a draft timeline for that reviews key dates for completing the procurement on time. We will move forward with the sole source approach, as we believe it will be our best option.
 - Updates from Board Committees and Task Forces—With the resignation of Steve VanDorn, we are looking for a new Chair for the Finance Committee. Executive Committee Member Elaine Hamilton volunteered to Chair the Committee.
 - Agenda Items for September 28 Board Meeting-
 - WIOA Updates on Implementation Process and Timeline
 - California Workforce Association Meeting of the Minds Conference Report Out
 - Approval of Ten Priority Strategies for WIOA Local Plan
 - Updates on Accelerator Grants
6. Information Items discussed by the Committee:
 - Next Executive Committee Meeting scheduled for December 21, 2016, at 12 noon.
7. The meeting was adjourned at 1:07 p.m.