



NOVA Workforce Board Executive Committee

October 18, 2017 Meeting

Minutes

1. The meeting was called to order at 12:15 pm. Meeting minutes were taken by NOVA staff Tisha Johnson.
2. Executive Committee Members in attendance: Carl Cimino, Katherine Harasz, Dennis Cima, Chris Galy (by phone) and Van Dang (by phone).
3. The Executive Committee reviewed and voted on the following Action Items:
 - Approval of August 16, 2017 Meeting Minutes: It was moved by Ms. Harasz, seconded by Mr. Cima and carried by voice vote to approve the minutes as submitted.
 - Approval of NOVA's participation in CWDB Workforce Accelerator Fund 6.0 Grant Application: In this grant application, NOVA is proposing a research initiative to determine if creating an immersive, career development boot camp will reduce the length of unemployment for job seekers. It was moved by Ms. Harasz seconded by Mr. Cima and carried by voice vote that approval of NOVA's participation in CWDB Workforce Accelerator Fund 6.0 Grant Application be approved as submitted.
 - Recommendation to Select the Option of Two Board Chairperson Seats for 2018: The NOVA Board bylaws provide the Board with the option of one or two chairpersons for any given year. After review, the Committee opted to continue with two Board Chairpersons for 2018. It was moved by Ms. Harasz seconded by Ms. Dang and carried by voice vote that this item be approved as submitted.
4. The Committee reviewed the Discussion items:
 - Update WIOA Implementation: AJCC Certification for NOVA Job Center.
 - Disability Accelerator Grant Extension for Autism Advantage Program.

- Planning for January 24, 2018 Board Retreat.
 - Updates Board Committees and Task Forces- Demand Side Strategies Task Force
 - Review Draft Agenda for November 29, 2017 Board meeting:
 - Presentation from Linda Labit, CA Department of Rehabilitation
 - Updates on NOVA Initiatives, WIOA Implementation
 - Report out on Google Forum on Skills, Technology and Lifelong Learning
 - Updates with Facility Space for NOVA
 - Approval of September 27, 2017 minutes
 - Election of Officers for 2018
 - Approval of AJCC Certification for NOVA Job Center
 - Approval of Workforce Accelerator Fund Grant Application
5. Information Items discussed by the Committee:
- Next Executive Committee Meeting is scheduled for December 20, 2017, 12 Noon.
6. The meeting was adjourned at 1:10 p.m.