



Executive Committee Meeting Agenda
October 18, 2017 at 12 Noon
Sunnyvale Room, NOVA, Suite 620

General Information/Charter: The Executive Committee is responsible for overseeing the planning, execution and evaluation of the Strategic Plan goals and actions for the NOVA Workforce Board. This includes identifying work assignments for the committees and shaping the agenda for the general Board meeting. The Executive Committee is also responsible for appointing a nominating committee for election of Board officers to be conducted at the last scheduled Board meeting of the calendar year. The Executive Committee has the authority to act on behalf of the full Board, and the responsibility of reporting those actions to the full Board at its next meeting. Membership on the Executive Committee includes the past Chairperson (1), Chairpersons (2), Vice Chairpersons (2), chairs of the committees, and other Board members appointed by the Chairs to complement the designated seats. A majority of the members represent the private sector, reflective of the full Board.

Action Items: *(Items that require formal Committee action and vote)*

1. Approval of August 16, 2017 Meeting Minutes (enclosure)
2. Approval of NOVA's Participation in CWDB Workforce Accelerator Fund 6.0 Grant Application (enclosure)
3. Recommendation to Select the Option of Two Board Chairperson Seats for 2018 (enclosure)

Discussion Items: *(Items that need Committee assistance, feedback and help)*

1. Update WIOA Implementation: AJCC Certification for NOVA Job Center
2. Disability Accelerator Grant Extension for Autism Advantage Program
3. Planning for January 24, 2018 Board Retreat
4. Updates Board Committees and Task Forces: Demand-Side Strategies Task Force
5. Review Draft Agenda for November 29 Board Meeting

Information Items: *(Items that Committee needs to know about)*

1. Next Executive Committee Meeting: December 20, 2017 at 12 Noon