



NOVA Workforce Board Executive Committee

December 20, 2017 Meeting

Minutes

1. The meeting was called to order at 12:07 pm. Meeting minutes were taken by NOVA staff Tisha Johnson.
2. Executive Committee Members in attendance: Chris Galy, Katherine Harasz, Dennis Cima, Andy Switky, Elaine Hamilton and Poncho Guevara.
3. The Executive Committee reviewed and voted on the following Action Items:
 - Approval of October 18, 2017 Meeting Minutes: It was moved by Ms. Harasz, seconded by Mr. Switky and carried by voice vote to approve the minutes as submitted.
4. The Committee reviewed the Discussion items:
 - Review and Comment on State Draft Directive: WSDD-174 Mandated Use of VOS Greeter Module in CalJobs. The Committee came to a consensus on a letter to provide to the State feedback on the newly released directive. Ms. Stadelman will submit our comments before the scheduled deadline.
 - New NOVA Job Center Opens at Skyline College- Although the job center has opened, we will need to do some modifications to the contract to recapture some funds as there was a long delay in getting the center up and running.
 - Review Draft January 24, 2018 Board Retreat Agenda
 - Introduction of New Board Members
 - Looking Back at 2017 and Board Accomplishments; Looking Ahead to 2018
 - Economic Landscape in California
 - Panel of NOVA Customers
 - Lunchtime Guest Speaker from LinkedIn
 - Afternoon Breakout Sessions

- NOVA Wish List- NOVA Staff have been compiling a wish list of items that they like to have/provide if NOVA had alternative funding sources such as: childcare assistance for customers, disability navigator, and pizza for work experience youth during all day training sessions. The list continues to grow as staff adds new ideas each day.
 - Updates Board Committees and Task Forces: Legislative Committee and Finance Subcommittee
 - Legislative Committee: The Committee had a great discussion at its last meeting, which included a call in from the CWA National Lobbyist.
 - Finance Subcommittee: The Finance Committee met to review and discuss all finances for year.
5. Information Items discussed by the Committee:
- Next Executive Committee Meeting is scheduled for February 21, 2018, 12 Noon.
6. The meeting was adjourned at 1:20 p.m.