



Executive Committee Meeting Agenda
October 17, 2018 at 12 Noon
Sunnyvale Room, NOVA, Suite 620

General Information/Charter: The Executive Committee is responsible for overseeing the planning, execution and evaluation of the Strategic Plan goals and actions for the NOVA Workforce Board. This includes identifying work assignments for the committees and shaping the agenda for the general Board meeting. The Executive Committee is also responsible for appointing a nominating committee for election of Board officers to be conducted at the last scheduled Board meeting of the calendar year. The Executive Committee has the authority to act on behalf of the full Board, and the responsibility of reporting those actions to the full Board at its next meeting. Membership on the Executive Committee includes the past Chairperson (1), Chairpersons (2), Vice Chairpersons (2), chairs of the committees, and other Board members appointed by the Chairs to complement the designated seats. A majority of the members represent the private sector, reflective of the full Board.

Action Items: *(Items that require formal Committee action and vote)*

1. Approval of June 20, 2018 Meeting Minutes (enclosure)
2. Recommendation to Select the Option of Two Board Chairperson Seats for 2019 (enclosure)

Discussion Items: *(Items that need Committee assistance, feedback and help)*

1. Update WIOA Implementation: Local and Regional Plans
2. Planning for January 23, 2019 Board Retreat
3. Updates Board Committees and Task Forces: Expanding Reach and Emerging Trends Task Force meetings
4. Review Draft Agenda for November 28 Board Meeting

Information Items: *(Items that Committee needs to know about)*

1. Upcoming Grant Solicitations
2. Next Executive Committee Meeting: December 19, 2018 at 12 Noon