



**Emerging Trends Task Force
Meeting Agenda
Monday, September 17, 2018
12:00 Noon to 1:30 p.m.
Sunnyvale Room, Suite 620**

Task Force Charter:

The charter for the Emerging Trends Task Force is to examine strategies to prepare for the future of work in order to translate that vision into opportunities for the current operation of programs and service-delivery. Defined work includes: Skills versus Credentials in the area of overcoming hiring bias and non-traditional backgrounds; Next Skills in the area of future skill requirements and contingent workforce; and Sector Strategies targeting IT and health care.

- I. Welcome and Review Agenda** *Task force chair, Andy Switky (5 minutes)*

- II. Review and Follow-Up to July Meeting Discussion** *Task force members and staff (15 minutes)*
 - Conversation with Union School District Superintendent

- III. Define Work, Develop Goals/Tasks and Identify Resources Needed** *Task force members/staff (60 minutes)*
 - Define work — classic education/skills curriculum in a hub and spokes model: What is the problem we are trying to solve? What are the core skills necessary to gain access to and succeed in a technology-driven economy? How do we assess for these skills? How do we train for these skills? Would employers accept these skills as adaptable/suitable for their positions? Are there existing programs we can use as models/best practices to shape the work?
 - Develop goals for defined work; What can we measure or monitor to know whether we're on the right track?
 - Develop tasks under each goal; How do we put our framework into action? What do we need to learn to create tasks against our vision? What's our timeframe for accomplishing short- and long-term tasks?
 - Identify tools/resources that will be needed (e.g. research, resources from partners and others, employer engagement, etc.)

- IV. Wrap-up and Next Steps** *Task force chair, Andy Switky (10 minutes)*
 - Task force member assignments