Expanding Reach Task Force  
Meeting Agenda  
Monday, July 16, 2018  
12 Noon to 1:30 p.m.  
Sunnyvale Room, Suite #620

Task Force Charter:
The charter for the Expanding Reach Task Force is to explore methods and best practices in order to reach a greater geography and under-served target groups, without additional resources from WIOA. Defined work includes: Remote Services utilizing online, traveling and through partnerships (e.g. DOR, SNAP, Housing); Youth Careers that include identifying talent and a career library; and Employer Strategy in the area of messaging and the regional business engagement initiative.

I. Welcome, Introductions, Review Charter & Agenda  
   Task force chair, Katherine Harasz (15 minutes)

II. Getting the Lay of the Land: Current Reality  
   Staff Kris Stadelman and Cindy Stahl (20 minutes)

III. Brainstorm on Defined Work and Develop Work-plan  
    Task force members and staff (45 minutes)
    - Review and clarify defined work; How can the task force make an impact?
    - Prioritize the defined work; What’s important?
    - Identify tools/resources that will be needed (e.g. research on demographics, resources from partners and others, value-proposition to employers, etc.)
    - Develop goals for each of the defined work; What can we measure or monitor to know whether we’re on the right track?
    - Develop tasks under each goal; How do we put our framework into action? What do we need to learn to create tasks against our vision? What’s our timeframe for accomplishing short- and long-term tasks?

IV. Wrap-up and Next Steps  
    Task force chair, Katherine Harasz (10 minutes)
    - What are our next steps and what do we need to go forward?