



**Expanding Reach Task Force
Meeting Agenda
Monday, July 16, 2018
12 Noon to 1:30 p.m.
Sunnyvale Room, Suite #620**

Task Force Charter:

The charter for the Expanding Reach Task Force is to explore methods and best practices in order to reach a greater geography and under-served target groups, without additional resources from WIOA. Defined work includes: Remote Services utilizing online, traveling and through partnerships (e.g. DOR, SNAP, Housing); Youth Careers that include identifying talent and a career library; and Employer Strategy in the area of messaging and the regional business engagement initiative.

- I. Welcome, Introductions, Review Charter & Agenda** *Task force chair, Katherine Harasz (15 minutes)*
- II. Getting the Lay of the Land: Current Reality** *Staff Kris Stadelman and Cindy Stahl (20 minutes)*
- III. Brainstorm on Defined Work and Develop Work-plan** *Task force members and staff (45 minutes)*
 - Review and clarify defined work; How can the task force make an impact?
 - Prioritize the defined work; What's important?
 - Identify tools/resources that will be needed (e.g. research on demographics, resources from partners and others, value-proposition to employers, etc.)
 - Develop goals for each of the defined work; What can we measure or monitor to know whether we're on the right track?
 - Develop tasks under each goal; How do we put our framework into action? What do we need to learn to create tasks against our vision? What's our timeframe for accomplishing short- and long-term tasks?
- IV. Wrap-up and Next Steps** *Task force chair, Katherine Harasz (10 minutes)*
 - What are our next steps and what do we need to go forward?