



**Finance/Audit Subcommittee
Meeting Agenda
Monday, December 4, 2017
12:00 pm – 1:30 pm
Sunnyvale Room, Suite #620**

Subcommittee Charter:

With the ongoing volatility of federal WIOA funding, the Finance/Audit Subcommittee of the Executive Committee was formed to review the organization's financial statements to ensure fiscal accountability and make recommendations, as appropriate, to ensure the sound fiscal health and sustainability of the organization.

- I. Welcome and Review Agenda** (Chair, Elaine Hamilton) (5 minutes)
- II. Review 11 7 16 Meeting Minutes** (Chair, Elaine Hamilton) (5 minutes)
- III. Expenditures** (Committee) (30 minutes)
 - a. Review PY16 Year-End Financial Statement**
 - b. Review Q1 PY17 Financial Statement**
- IV. WIA / WIOA Performance** (Committee) (15 minutes)
 - a. Draft PY16 WIA Performance**
 - b. PY17 WIOA Performance**
- V. Compliance**
 - a. Review of Monitoring Reports for NOVA** (Committee) (20 minutes)
- VI. Wrap-up / Next meeting** (Elaine) (5 minutes)