

NOVAworks Foundation
Quarterly Meeting of the Board of Directors

DRAFT Minutes

September 21, 2020

Meeting was held via videoconference call

Present: Carl Cimino, Dennis Cima, Bruce Knopf, Steve Levy, Jen Morrill, Laura Stefanski

Secretary/Treasurer: Kris Stadelman

Absent: Frank Benest

NOVA Staff: Debbie Gamble, Luther Jackson

1. The meeting was called to order at 3:05 p.m. by vice president, Mr. Cima, acting temporarily for president, Mr. Cimino.
2. It was moved by Mr. Knopf and carried by voice vote that the Agenda be approved as submitted.
3. It was moved by Mr. Knopf, seconded by Ms. Morrill, and carried by voice vote that the Minutes of the meeting of June 15, 2020 be approved as submitted.
4. It was moved by Ms. Stefanski, seconded by Mr. Cimino and carried by voice vote that the Board of Directors approve the Foundation Financial Statement.
5. The Board of Directors received a fundraising update for the Foundation. Ms. Stadelman reported that NOVAworks staff is recruiting Pro Match alumni to serve in an advisory capacity to develop a Pro Match alumni giving strategy. She also said that NOVAworks is working on including a donation button on the Foundation homepage and that staff is developing a Giving Tuesday 2020 donation strategy. Mr. Cimino said he would send a letter to union leaders requesting donations to the Foundation. Mr. Cima recommended that staff consider recruiting a previous Foundation donor to explain publicly why they donated. Mr. Levy recommended that staff contact the Silicon Valley Leadership Group to possibly persuade member companies to donate to the Foundation.
6. It was moved by Mr. Cimino, seconded by Ms. Stefanski and carried by voice vote to donate \$500 to the Close It distributed conference to help establish a working group focused on promoting workforce career mobility and access. Mr. Jackson said that this donation would assist in addressing regional and national equity imperatives and support NOVAworks' efforts to meet prospective funders

7. Ms. Stadelman told the Board of NOVAworks' application for a \$5.4 million regional grant to support training for airline workers impacted by the pandemic.
8. The Board moved by acclamation to set the next meeting date for 3 p.m. on December 7.
9. The meeting was adjourned at 4:00 p.m.